



Architectural Review Board
October 20, 2021
6:00PM

Mayor Cegelka called the meeting to order at 6:09 p.m.

Present: Mayor Mark Cegelka, Barb DiBacco, Jerry Eisen, Tim Hauptert, Roberto Pinedo

Others present: Law Director Mark Marong, Building Commissioner Bob Rodic, Engineer Mike Henry
Jen Kalin and Steve Rufe from R.E. Warner

**Motion by Tim Hauptert seconded by Mayor Cegelka to approve the minutes of the
August 18, 2021, Architectural Board of Review Meeting.**

**5 Yeas—Mayor Cegelka, Barb DiBacco, Eisen, Hauptert, Pinedo
0 nays
Motion carried**

OLD BUSINESS:

None

NEW BUSINESS:

**REQUEST FOR DESIGN APPROVAL OF A 30' X 60' METAL STORAGE BUILDING AT 7650
BOND STREET:**

Chief Building Officer Bob Rodic commented; the applicant, Tom Cultrona representing Bob Cultrona Landscaping located at 7650 Bond Street is requesting design approval of an accessory structure on the property. The property is zoned Limited Industrial District and is bordered by the Country Home District to the west. The metal accessory structure is a thirty (30) feet in width, sixty (60) feet in length and approximately sixteen (16) feet in height. It will be located directly south of the existing main structure and will mirror in design and color the accessory structure approved for construction on the westerly property boundary of the property in 2015. The structure will be screened from Bond Street by an existing landscape buffer. According to the applicant's statement, the structure will be used to house equipment used in the business. Attached to the application is an aerial view of the site with the black arrow pointing to the proposed location of the structure, elevational depictions, and the color scheme of the existing structure. The new structure will be of the same appearance. The building specifications, framing plans, site and landscaping plans are also shown. The plan complies with the Zoning Code regulations.

Law Director Marong reported, with agreement from the applicant, this item will be tabled, and a revised building location will be submitted. The Planning Commission tabled the request for site approval at the meeting earlier this evening.

Motion by Tim Haupert seconded by Jerry Eisen to table the request for design approval of a 30' x 60' metal storage building.

**5 Yeas—Mayor Cegelka, DiBacco, Eisen, Haupert, Pinedo
0 Nays**

Motion Carried

REQUEST FOR DESIGN APPROVAL OF A SHED ROOF ADDITION TO EXISTING BARN (SOUTH SIDE) AT 7155 RICHMOND ROAD:

Chief Building Official Bob Rodic commented; Stan Lewandowski, owner of the property at 7155 Richmond Road is requesting design approval of a roof addition to an existing detached accessory structure (a barn). The property is zoned Country Home District. The thirteen-foot (13') by sixteen-foot (16') roof structure will be constructed on the south side of an existing barn in the rear yard of the property. It will be located behind the main structure approximately 233' from the Richmond Road right of way, 156' feet to the southerly property line and 326' feet to the rear property line. The roof will be supported by post construction with 29-gauge red metal weather covering consistent with the roofing of the main structure and detached garage. The color swatches shown in the application depicts the Patriot Red color. It will be utilized to cover a recreational vehicle. The application includes a site plan, a plan view, a sectional view, a photograph of the site, an image of the roof, a trim and accessories schedule, and an aerial view of the site.

Roberto Pinedo commented; the proposed shed is a desirable addition to the existing structure.

Motion by Tim Haupert second by Mayor Cegelka for approval of a shed roof addition to an existing barn at 7155 Richmond Road.

**5 Yeas—Mayor Cegelka, DiBacco, Eisen, Haupert, Pinedo
0 nays**

Motion carried

REQUEST FOR DESIGN APPROVAL OF A NEW MUNICIPAL SERVICE FACILITY LOCATED AT 28555 PETTIBONE ROAD:

Chief Building Official Bob Rodic commented; The Village of Glenwillow, owner of the property at 28555 Pettibone Road is requesting design approval of a new municipal service facility. The property is zoned Country Home District. The front portion of the structure will house administrative offices and the rear areas will provide areas for storage and maintenance of equipment and vehicles. Planning Commission granted site approval earlier this evening.

Jen Kalin, the Project Manager for R.E. Warner introduced herself. She has been with the firm for 12 years with her area of expertise in Service Garages. Pictures were in everyone's packet of the design of the proposed building. Miss Kalin presented the design of the building; the front portion of the structure will house administrative offices and the rear areas will provide areas for storage and maintenance of equipment and vehicles including a cold storage area and locker rooms. The service

garage area will be a gray color metal siding and the office area in white cement board. Stone will outline the bottom of the building. There roof will be a black standing seam and the building will have black standing seam awnings. The design does not have a community room on it. Ms. Kalin then explained the design process including the administration and council's involvement.

Motion by Barb DiBacco second by Tim Hauptert for design approval of a new Municipal Service Facility located at 28555 Pettibone Road.

**5 Yeas—Mayor Cegelka, DiBacco, Eisen, Hauptert, Pinedo
0 nays**

Motion carried

REQUEST FOR DESIGN APPROVAL OF A BARRIER GATE ON PERMANENT PARCEL NO. 99115001 BOND STREET:

Chief Building Official Bob Rodic commented: the Village of Glenwillow is seeking site and design approval to permit construction of a barrier gate and install mounding and an access path to Tinkers Creek trail south from Village-owned parcel PP# 99115001. The property is zoned Limited Industrial District. The barrier-type gate will be of a post and pin design and will be located on the east side of the Bond Street right of way.

Motion by Barb DiBacco second by Jerry Eisen for design approval of a barrier gate on Permanent Parcel No. 99115001 Bond Street.

**5 Yeas—Mayor Cegelka, DiBacco, Eisen, Hauptert, Pinedo
5 yeas – 0 nays**

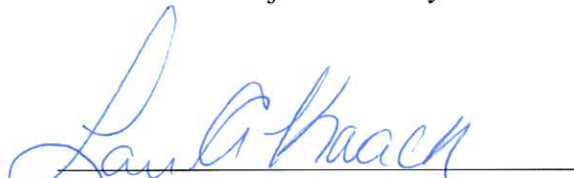
Motion carried

MISCELLANEOUS:

Chief Building Official reported; the next meeting is scheduled for November 17th. There being no further business to come before the Architectural Review Board, motion by Tim Hauptert second by Jerry Eisen to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

The meeting was adjourned 6:33 p.m.


Architectural Review Board


Lori A. Kovach-ARB Secretary